

## HOW TO FRAME YOUR GRADUATION STOLE

### Installation Instructions

#### WHAT YOU'LL NEED



Towel



Tape



Butter Knife



Your Stole



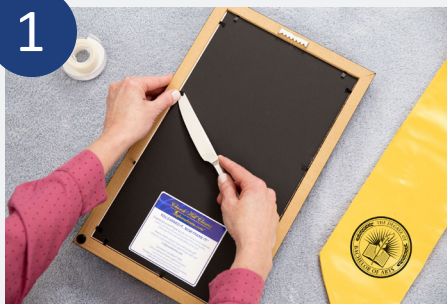
Easy How-To Video  [bit.ly/StoleFrame](https://bit.ly/StoleFrame)



Scan for video

*Select the mat board that works best for your stole design: our single-slot mat or our V-shaped slot mat. The choice is yours!*

1



Lay your stole shadow box facedown on a clean towel. Bend back each black flexible tab using a butter knife. Remove the black backing board. Decide which mat board (single-slot or V-slot) is best for your stole display.

2



Fold stole in half with the decorative side facing up and tape stole points together. If using the single-slot mat board, fold  $\frac{1}{4}$  of the fabric over then under the stole.

3



Flip stole over and smooth out any excess fabric along the folded back. Secure with tape, ensuring that you don't affix back of stole to the section that will be inserted through the die-cut opening.

4



Carefully insert the stole points through the slot of the mat board. Guide the stole through the slot then position to your liking. Secure the stole points to the black mat with tape.

5



Turn mat board over and carefully lower it into the frame. Flatten stole fabric and secure with tape to back of mat board. Place other mat board on top of it.

6



Finally, with the white side facing out, set the backing board into the frame. Gently push the black flexible tabs back down to secure in place. Now your stole frame is ready to hang!



#### It's Reversible!

If you would prefer your graduation stole to pop against a white background, simply flip over our mat and backing boards for a completely different look.

## HOW TO FRAME YOUR MEDALLION

### Installation Instructions

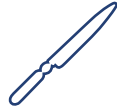
#### WHAT YOU'LL NEED



Towel



Tape



Butter Knife



Your Medallion



*Want a chance to win a \$100 eGift Card to diplomaframe.com? Snap a pic with your frame and post it on social media with #earnitframeit!*

**Easy How-To Video**  [bit.ly/MedallionFrame](https://bit.ly/MedallionFrame)



Scan for video

1



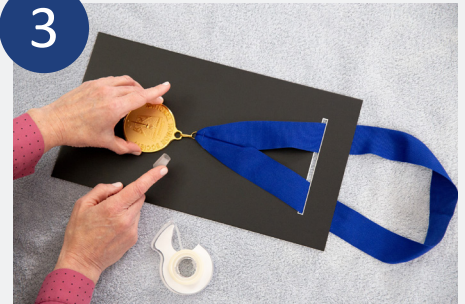
Lay your medallion frame facedown on a clean towel. Bend back each black flexible tab using a butter knife. Remove the backing board; set board aside.

2



Remove the V-shaped slot mat and set aside. Gently guide the medallion ribbon through the single-slot mat opening, positioning the medallion to your liking.

3



Use several loops of tape to secure the medallion to the mat board. Next, smooth down the ribbon, making it as flat as possible before securing it to front of mat board.

4



Turn the mat board over. Starting at the top of the slot opening and working down, smooth down the ribbon, ensuring it's absolutely flat before securing with tape.

5



To make sure the medallion won't slip once it's facing the glass, flip the mat board back and forth over the towel. Next, gently lower the mat board into the frame.

6



Insert the other mat board then set backing board on top of it. Gently push the black flexible tabs back down to secure. Now your medallion frame is ready to hang!



#### It's Reversible!

If you would prefer your graduation medallion to pop against a white background, simply flip over our mat and backing boards for a completely different look.