

HOW TO FRAME YOUR GRADUATION STOLE

Installation Instructions

WHAT YOU'LL NEED



Soft Cloth
or Towel



Double-Sided
Fabric Tape



Butter Knife



Your Graduation
Stole

Easy How-To Video  bit.ly/framegradstole



Want a chance to win a \$100 eGift Card to diplomaframe.com? Snap a pic with your stole frame and post it on social media with #earnitframeit!

1



Lay your stole shadow box facedown on a clean towel. Gently bend back each black flexible tab using a butter knife. Make sure each tab is completely upright before removing the black backing board; set board aside.

2



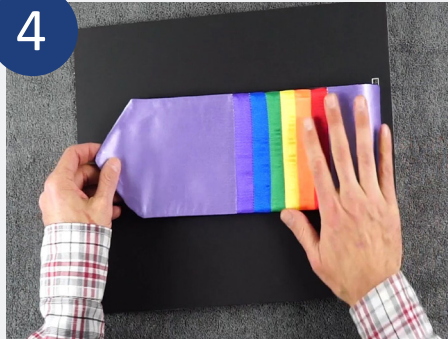
Next, use the butter knife to gently bend each black flexible tab that is keeping the white mounting board in place. Carefully remove the mounting board, leaving the mat and glass in the shadow box.

3



Fold stole in half with the decorative side facing up. Depending on the thickness of the fabric, you may want to use double-sided tape to adhere stole points together. Next, fold $\frac{1}{3}$ of the fabric over the stole and then underneath it.

4



Carefully insert the stole points through the slot of the mounting board, gently guiding the front of the stole through the slot. Adjust the stole accordingly, ensuring that the decorative area is positioned to your liking.

5



Turn the mounting board over, checking to make sure the folded stole fabric is laying as flat as possible. (You may want to use double-sided fabric tape to secure it in place.) Place the mounting board facedown in the shadow box.

6



Push the black flexible tabs back down to secure the stole's mounting board. Then, gently slide the black backing board into the top lip of the shadow box and lock tabs into place. Now your stole frame is ready to hang!