HOW TO FRAME YOUR GRADUATION SASH/STOLE

Shadowbox Installation Instructions



Church Hill Classics*
diplomaframe.com*
800-477-9005



Place frame face down on towel. Bend flex tabs up on back of frame with knife. Remove back board including shadowbox. Fold sash/stole in half with seal facing forward.



Insert sash/stole through first slot at top of shadowbox and pull down so it fills shadowbox. Thread sash/stole back through second slot and back out third slot.



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Leave excess in a loop and lay flat on back of frame box. Place the shadowbox back into frame, place backing mat over the top and close flex tabs to hold mat and box in place.