

How to insert your medal:

WHAT YOU'LL NEED



Towel



Butter Knife



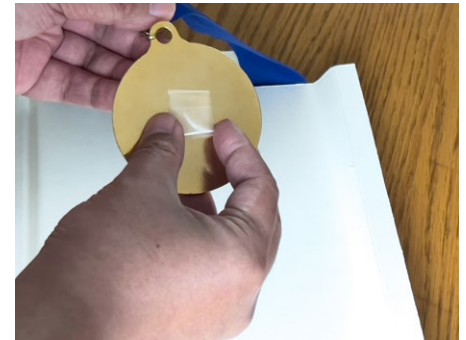
Your Medal



Lift up top mat and carefully remove the display box for the medal.



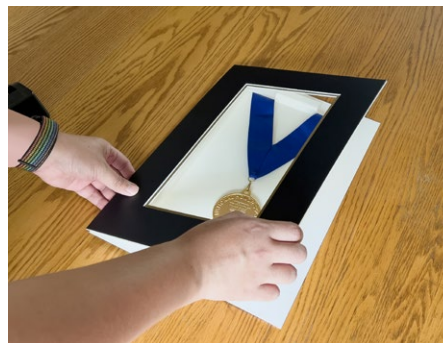
▶ Drape the medal ribbon over the top tab of the display box, centering the medal 1 inch from the bottom.



▶ Use a tape loop to secure medal in place so it doesn't bang against the glass.



Flip the display box over and flatten the ribbon into a U shape. Tape down the ribbon to hold in place.



▶ Insert the display box back between the back mat and the top mat.